

MEMORANDUM

Memo # 15-124-01

TO Chief Treadway
FROM Sgt. Matt Wright
DATE November 25, 2015
REF Liquor License Application for a series 11 Hotel/Motel license for Courtyard by Marriott

On November 25, 2015, I initiated an investigation into an application for a series 11 (hotel/motel license) liquor license filed by Andrea Lewkowitz (Agent), James Carroll, Pierre Donahue, and Nicholas Schorsch (Controlling Persons) the owners of the Courtyard by Marriott in Flagstaff. The Courtyard by Marriott is located at 2650 S. Beulah Blvd in Flagstaff. Andrea Lewkowitz is the listed Agent for administrative purposes only and will not be responsible for the day to day operations of the hotel. The liquor license application number is 11033054.

I conducted a local records check and a check on public access on Andrea Lewkowitz (Agent) James Carroll, Pierre Donahue, and Nicholas Schorsch. No derogatory records were found. No liquor violations were located at this location as the previous owner's operated with a series 11 license (11033043) which will become void when this license is approved.

I spoke with Andrea who stated their current manager, Hillary Russo, has been handling the day to day operations of the Springhill Suites and the Courtyard by Marriott. Andrea confirmed Hillary will complete the mandatory liquor law training course if she has not already done so.

As a result of this investigation, I can find no reason to oppose this application. Recommendation to Council is for approval.